

My Beechworth Secretary

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“Impressions of Summer”

2005/2006



Our Christmas Wishes to you and your family
We hope that you enjoy
abundance and prosperity in 2006.

The last few weeks have been very hectic for me working in Wangaratta with the Victorian Electoral Commission. It has been a big commitment and great experience. Thank you to all my clients for your patience, things should now get back to a bit saner pace, if there is such a thing!!

The next couple of months will be an exciting time for my family as we relocate an older home from Melbourne onto our block in Wood Street. We've had a lot of ups and downs getting to this point and can now look forward to creating our special home.

During this Christmas season, I'd like to share with you one of my favourite stories and some thoughts on New Year Resolutions.

New Year Resolutions

How to achieve them ...

1. Only have a couple of resolutions. Too many will be distracting and impossible to focus.
2. Be specific—know exactly what you want to achieve, why it is important to you and how you are going to achieve it.
3. Put a finishing date on your resolutions and plan the timing of each step to ensure that you stay on track.
4. Reward yourself—as you achieve each step towards your goal, include a small reward to keep yourself motivated.
5. Find a 'New Years Resolution' buddy—someone to share your success and setbacks with. You can help keep each other motivated and on track.

10 Most Common New Year Resolutions

1. Spend more time with family and friends
2. Get Fit
3. Loose Weight
4. Quit Smoking
5. Enjoy life more
6. Quit Drinking
7. Get out of Debt
8. Learn something new
9. Help others
10. Get organised.



Welcome to Michelle Taylor, who is joining the 'My Beechworth Secretary' team.

Michelle has broad secretarial experience and is committed to our high level of service.

**Yes Virginia,
There Is A Santa Claus**
Editorial Page, New York Sun, 1897

Dear Editor,

I am 8 years old. Some of my little friends say there is no Santa Claus. Papa says, "If you see it in The Sun, it's so." Please tell me the truth, is there a Santa Claus?

Virginia O'Hanlon

Virginia, your little friends are wrong. They have been affected by the scepticism of a sceptical age. They do not believe except they see. They think that nothing can be which is not comprehensible by their little minds.

All minds, Virginia, whether they be men's or children's, are little. In this great universe of ours, man is a mere insect, an ant, in his intellect as compared with the boundless world about him, as measured by the intelligence capable of grasping the whole of truth and knowledge.

Yes, Virginia, there is a Santa Claus. He exists as certainly as love and generosity and devotion exist, and you know that they abound and give to your life its highest beauty and joy. Alas! how dreary would be the world if there were no Santa Claus! It would be as dreary as if there were no Virginias.

There would be no childlike faith then, no poetry, no romance to make tolerable this existence. We should have no enjoyment, except in sense and sight. The external light with which childhood fills the world would be extinguished.

Not believe in Santa Claus! You might as well not believe in fairies. You might get your papa to hire men to watch in all the chimneys on Christmas eve to catch Santa Claus, but even if you did not see Santa Claus coming down, what would that prove? Nobody sees Santa Claus, but that is no sign that there is no Santa Claus. The most real things in the world are those that neither children nor men can see. Did you ever see fairies dancing on the lawn? Of course not, but that's no proof that they are not there. Nobody can conceive or imagine all the wonders there are unseen and unseeable in the world.

You tear apart the baby's rattle and see what makes the noise inside, but there is a veil covering the unseen world which not the strongest man, nor even the united strength of all the strongest men that ever lived could tear apart. Only faith, poetry, love, romance, can push aside that curtain and view and picture the supernal beauty and glory beyond. Is it all real? Ah, Virginia, in all this world there is nothing else real and abiding.

No Santa Claus! Thank God! he lives and lives forever. A thousand years from now, Virginia, nay 10 times 10,000 years from now, he will continue to make glad the heart of childhood.

*What lies behind us and what lies
before us are tiny matters compared
to what lies within us*

Anonymous

Thanks for your Feedback....

"We have had the absolute pleasure of knowing Karen Nankervis, who in a very short period of time, has assisted us greatly with all facets of bookkeeping within our business. We would highly recommend Karen to any business."

Michael & Anne Breen
Beechworth Gas



www.NELink.com.au

Many Indigo Shire businesses have received information about a special project I have been involved with – the relaunch of the NELink website.

This site has been designed to have something for everyone in our community. Organisations within our region will have a forum to let the community know about events, meetings, sporting results, achievements etc. Individuals will be able to advertise items for sale, search for local businesses and organisations and there will be links to interesting websites and forums. The business section will give local people the opportunity to find a business quickly from throughout the region.

With all this local traffic,
NELink will be the ideal place for you
to have a business presence

Have a look around our site, set up your business card or update the information that is there and consider upgrading to our Quicklink or Business Profile levels. If you need any more information or assistance, contact the NELink office or myself.



I started 'My Beechworth Secretary' in September 2004. Working for many years in administrative roles, including Mayday Hills Hospital, Ford Motor Company, Dept of Meteorology, Uncle Bens and Broadmeadows Army Camp, I have gained extensive experience in the clerical and administration area. I have a very practical working knowledge of many computer applications and can tailor these to meet your needs. Add to that 10 successful years in the party plan industry leading a team of 100+ consultants, gives me a strong base to work with local small businesses and individuals. I look forward to being of assistance to you.

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Your Thoughts, Please..

*To assist us in providing the best possible service, we'd like to hear your thoughts and ideas.
Please return by fax, mail, or drop into 31 Loch St, Beechworth (or 48 Wood St from 1/2/06)*

If you are a 'My Beechworth Secretary' client, what services do you find most valuable?

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What current 'My Beechworth Secretary' services do you think you would consider using?

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What additional services would you like 'My Beechworth Secretary' to provide, to assist your business growth and success?

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Please return by

Fax : (03) 57281904

Mail: see below

Drop into 31 Loch St, Beechworth (or 48 Wood St after 1/2/06)

Thank you.

Fold here

Postage
Stamp
here.

My Beechworth Secretary

Karen Nankervis

PO Box 270

Beechworth 3747

Fold here

Your Details:

Business Name:

Contact Name :